



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 November 17, 2015**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

	<u>Page #</u>
A. OPENING PROCEDURES – 7:00 p.m.	5
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
B. REPORTS AND PRESENTATIONS	6
1. Superintendent’s Report	
1.1. Developer Fees and Collection Report	7
1.2. Use of Facilities Report	8
1.3. Enrollment Report	9
1.4. Claims Against the District	10
1.5. Schedule of Upcoming Events	11
C. PUBLIC COMMUNICATION	12
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D. CONSENT ITEMS	13
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	14
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
1.2. <u>Establish Date and Time of the Board of Education Annual Organizational Meeting</u>	23
It is recommended that the Board of Education establish December 15, 2015 as the date for their annual organizational meeting.	

- 1.3. Approval to Omit the January 5, 2016 Board of Education Meeting from the 2016 Board Meeting Calendar** 24
It is recommended that the Board of Education approve to omit the January 5, 2016 meeting from the 2016 Board meeting calendar.

Business Services

- 2.1. Approval/Ratification of Travel Requests** 25
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Expenditure Warrants** 27
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of October 2015.
- 2.3. Approval/Ratification of Purchase Orders** 29
It is recommended that the Board of Education approve and ratify purchase orders for the month of October 2015 as presented in the item.
- 2.4. Approval/Ratification of Revolving Cash Report** 39
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.5. Acceptance of Donations** 41
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.6. Approval of Consultants and General Service Providers** 43
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.
- 2.7. Approval to Submit Application for PL 81-874 and Designation of Authorized Representative** 45
It is recommended that the Board of Education approve filing the application for PL 81-874 Federal Impact Aid funds for fiscal year 2015-16 and name Karl Christensen, Assistant Superintendent of Business Services, as the authorized District representative.
- 2.8. Award of Informal Bid through the CUPCCAC Process for District Office Reflooring Project** 46
It is recommended that the Board of Education approve contracting with DFS Flooring for the District Office Reflooring Project.

Educational Services

- 3.1. Approval of Nonpublic School Master Contract with NewBridge School for Nonpublic School Services** 47
It is recommended that the Board of Education approve the Nonpublic School Master Contract with NewBridge School for one (1) student for the term of November 18, 2015 through June 30, 2016.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 48
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Acceptance of Report on Certificated Credentials and Assignments** 50
It is recommended that the Board of Education accept the report on certificated credentials and assignments.

4.3.	<u>Approval of Short Term Positions</u>	53
	It is recommended that the Board of Education approve the short term positions.	
4.4.	<u>Approval to Increase Work Year for Director of Special Education</u>	54
	It is recommended that the Board of Education approve the increase in work year for Director of Special Education.	
4.5.	<u>Approval of Appointment of Director of Transportation</u>	55
	It is recommended that the Board of Education approve the employment of Charles Myers to fill the Director of Transportation position effective December 1, 2015, pending completion of all pre-employment requirements.	
E.	DISCUSSION AND/OR ACTION ITEMS	56
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Business Services	
1.1.	<u>Opening of Bids for Sale of the Former Santee School Site Property</u>	57
	It is recommended that the Board of Education open bids for the sale of the Former Santee School Site.	
1.2.	<u>Emergency and Transportation Radio Communication System Replacement Plan</u>	58
	It is recommended that the Board of Education authorize purchase of new Motorola Radios and Connection to Fisher Wireless Systems through DAY Wireless Systems and Connection to the County of San Diego Regional Communication System for 4 Radios.	
	Superintendent	
2.1.	<u>California School Boards Association (CSBA) Delegate Assembly Call for Nominations</u>	61
	Nominations are at the discretion of the Board of Education.	
F.	BOARD POLICIES AND BYLAWS	62
1.1.	<u>Review of BP/AR 1325 - Distribution of Advertising and Promotion for Organizations Outside Santee School District</u>	63
	It is recommended the Board of Education review BP/AR 1325. Action is at the discretion of the Board of Education.	
G.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	69
H.	CLOSED SESSION	70
1.	<u>Conference with Legal Counsel</u> – Existing Litigation (Govt. Code § 54956.9) <i>One (1) Case – OAH No. 2015080851</i>	
2.	<u>Public Employee Discipline/Dismissal/Release</u> (Gov. Code § 54957)	
3.	<u>Conference with Labor Negotiator</u> (Gov. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Karl Christensen, Assistant Superintendent</i> <i>Employee Organization: Santee Teachers Association (STA)</i>	

4. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

5. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*

6. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

- | | | |
|-----------|------------------------------------|----|
| I. | RECONVENE TO PUBLIC SESSION | 70 |
| | | |
| J. | ADJOURNMENT | 70 |

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for December 15, 2015, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Burns
- Ryan
- Levens-Craig
- El-Hajj
- Fox

ITEM A. OPENING PROCEDURES

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the November 17, 2015 regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Claims Against the District
 - 1.5. Schedule of Upcoming Events

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2015-16
CUMULATIVE THROUGH NOVEMBER 5, 2015

Residential Rate: \$1.98 per square foot over 500 - effective 6/17/12 - 5/4/14; \$2.08 per square foot - effective 5/5/14
Commercial Rate: \$0.32 per square foot - effective 6/17/12 - 5/4/14; \$0.33 per square foot - effective 5/5/14
Self Storage Rate: \$0.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8514 Sandstone Drive ***	07/08/15	336	\$0.00	CFH
	X	9907, 9909, 9911 Conejo Road	07/15/15	8,556	\$17,796.48	RS
X		9261 Mission Gorge Road	07/22/15	4,980	\$1,643.40	PA
	X	10128 El Nopal	08/11/15	1,164	\$2,421.12	CP
	X	9379 Willowgrove Ave.	08/19/15	679	\$1,412.32	CH
X		9121 Mission Gorge Rd.	09/08/15	5	\$1.65	PA
X		8824 Cottonwood Ave. ****	09/24/15	1,100	\$0.00	PA
	X	9818 Medina Dr.	09/25/15	657	\$1,366.56	CO
	X	10230 Casa Ct.	10/01/15	2,190	\$4,555.20	CP
	X	10232 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
	X	10233 Casa Ct.	10/01/15	2,234	\$4,646.72	CP
	X	10244 Casa Ct.	10/01/15	2,190	\$4,555.20	CP
	X	10245 Casa Ct.	10/01/15	2,206	\$4,588.48	CP
	X	10248 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
	X	10252 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
	X	10256 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
	X	10257 Casa Ct.	10/01/15	2,190	\$4,555.20	CP
	X	10260 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
X		1840 Joe Crosson Dr.	10/15/15	5,564	\$1,836.12	PD
X		9720 Mission Gorge Rd. Ste G	10/19/15	2,000	\$660.00	RS
	X	8554 S. Slope Dr.	10/19/15	600	\$1,248.00	CFH
TOTAL PAGE 1					\$75,539.25	

*Additional square footage (total is over 500 square feet)

** Fee Exempt - Senior / Elder Care Facility

*** Fee Exempt - Less than 500 square feet

**** Fee Exempt - Religious Facility

Requests For Use Of Facilities - November 17, 2015

Group	Location	Date	Days	Time	Attendance	Fees Applied
Carlton Hills West Hills Little League (Board Meeting)	Classroom	11/12/15	Thursday	6:30 pm - 8:30 pm	15 - 20	
Chet F. Harritt Delta Kappa Gamma - Beta Gamma (Skype Meeting-Teachers)	Multi-Purpose	11/14/15	Saturday	7:00 am to noon	30	
Rio Seco Santee Santa's (Application Days)	Multi-Purpose	11/12/15 - 12/1/15	Thurs & Tues	5:00 pm - 9:00 pm		
Santee Santa's (Application Days)	Multi-Purpose	11/14/15	Saturday	9:00 am - 2:00 pm		

*****NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.**

Santee School District
 ENROLLMENT REPORT
 11/6/2015
 Month 4 Week 1
 School Week 10

SCHOOL	REGULAR ED													SPECIAL ED								Total All										
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	11/06/15	10/31/14	# Diff	% Diff	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	11/06/15	10/31/14	# Diff	% Diff	11/06/15	10/30/15	# Diff	
Cajon Park			100	91	103	113	114	105	115	107	113	961	975	-14	-1.4%	2	1	5	6	7	14	7	8	4	54	52	2	3.8%	1015	1013	2	
Carlton Hills	25		79	76	57	48	45	44	48	57	72	551	533	18	3.4%	3	3	3	4	3	5	1	4	6	32	32	0	0.0%	583	582	1	
Carlton Oaks			78	79	68	85	79	96	82	112	107	786	767	19	2.5%	5	3	5	7	8	7	5	6	5	51	48	3	6.3%	837	838	-1	
Chet F. Harritt	23		93	85	70	59	58	72	53	65	43	621	565	56	9.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	621	625	-4
Hill Creek	25		81	76	75	75	80	88	68	91	92	751	742	9	1.2%	0	0	5	2	1	4	4	0	0	16	12	4	33.3%	767	769	-2	
Pepper Drive	15		105	84	140	111	100	106	105	71	84	921	822	99	12.0%	0	0	0	0	0	0	1	0	4	5	6	-1	-16.7%	926	928	-2	
Prospect Ave	31		65	65	59	82	58	53	62	49	50	574	560	14	2.5%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	574	573	1
Rio Seco			101	107	115	116	115	84	101	107	88	934	934	0	0.0%	1	1	4	9	10	7	11	8	8	59	56	3	5.4%	993	994	-1	
Sycamore Canyon			47	56	50	43	48	54	35	0	0	333	330	3	0.9%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	333	335	-2	
SUBTOTAL	0	120	749	719	737	732	697	702	669	659	649	6433	6228	205	3.3%	11	8	22	28	29	37	29	26	27	217	206	11	5.3%	6649	6,657	-8	
Alternative School			4	3	2	5	2	3	7	3	3	32	34	-2	-5.9%															32	32	0
Santee Success									2	2	3	7	11	-4	-36.4%										0	0	0	#DIV/0!	7	7	0	
NPS																		1		1	1	1		1	5	7	-2	-28.6%	5	5	0	
SUBTOTAL			4	3	2	5	2	3	9	5	6	39	45	-6	-13.3%	0	0	1	0	1	1	1	0	1	5	7	-2	-28.6%	44	44	0	
TOTAL	0	120	753	722	739	737	699	705	678	664	655	6472	6,273	199	3.2%	11	8	23	28	30	38	30	26	28	222	213	9	4.2%	6693	6701	-8	

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	1015
Carlton Hills	0	0	583
Chet F Harritt	0	0	621
Hill Creek	0	0	767
Prospect Ave	0	0	574
Sycamore Canyon	50	0	383
Total PK/EAK	50	0	

Total Enrollment Including PK
6743

CLAIMS AGAINST THE DISTRICT

The following claims were received by Business Services and were rejected and referred to the District's insurance carrier by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>CLAIM IDENTIFIER</u>	<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION/ACTION</u>
20151117-1	Rio Seco	October 20, 2015	Medical costs incurred related to YMCA chemical spill
20151117-2	Rio Seco	October 20, 2015	Medical costs incurred related to YMCA chemical spill

Schedule of Upcoming Events

Date	Event
November 17	Board Meeting; 7:00 p.m.
November 23-27	Schools Closed for Thanksgiving Holiday
December 2	Safety/Facilities Committee; 3:30 p.m., ERC
December 3-5	California School Boards Association Annual Education Conference
December 7	Communication Committee; 3:30 p.m., ERC
December 7-11	Parent/Teacher Conference Week Schools on Modified Days
December 15	Organizational Board Meeting for 2016; 7:00 p.m.
December 17	Budget Advisory Committee (BAC); 6:00 p.m., DO Conf. Room
January 4	Students Return from Winter Break
January 14	District Advisory Committee (DAC); 6:00 p.m., ERC
January 15	District English Learner Advisory Committee (DELAC); 9:00 a.m., ERC
January 18	Martin Luther King Holiday Schools and Departments Closed
January 26	Special Education Advisory Committee; 6:00 p.m., ERC
February 1	Communication Committee; 3:30 p.m., ERC
February 11	District Advisory Committee (DAC); 6:00 p.m., ERC
February 22	Wellness Committee; 3:30 p.m., DO Library
February 29	Character Education Committee; 4:00 p.m., DO Conf Room
March 2	Safety/Facilities Committee; 3:30 p.m., ERC
March 10	District Advisory Committee (DAC); 6:00 p.m., ERC
March 17	Budget Advisory Committee (BAC); 6:00 p.m., DO Conf. Room

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D.

Consent Item D.1.1.
Prepared by Cathy A. Pierce, Ed.D.
November 17, 2015

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- November 3, 2015, regular meeting minutes
- November 3, 2015, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

November 3, 2015
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:00 p.m.

Members present:

Dustin Burns, President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. President Burns invited the audience to recite the District Mission and then invited Cathy Abel, Director of Child Nutrition Services, to lead the members, staff, and audience in the Pledge of Allegiance.

President Burns announced Member Ryan had a conflict with a prior meeting and would be arriving a bit late. He extended apologies on her behalf.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

<i>Motion:</i>	<u>Fox</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Not Present</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. **Spotlight: Wellness Policy Update/Committee Report**

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, mentioned the Wellness Committee has been exploring ways on how to support students' overall well-being and spent time exploring programs that would benefit all students. He introduced the Wellness Committee Co-Chairs, Cathy Abel and John Schweller.

Cathy Abel, Director of Child Nutrition, mentioned the Wellness Committee's focus has been food; and shared her excitement with the incorporation of physical education.

John Schweller, Pupil Services Coordinator, mentioned the committee is looking at ways to improve and support a successful physical education program throughout the District. Mr. Schweller gave an overview of best practices and challenges/concerns with adding P.E. to the schools. He mentioned the equipment and facilities varied throughout the District. Mr. Schweller shared the committee looked at what was currently available and made recommendations to the schools. The committee also explored curriculum and found the District had previously purchased some SPARK curriculum that could be utilized. Mr.

Schweller expressed the Wellness Committee's gratitude towards the Board for their allocation of funds towards physical education. Mr. Schweller introduced James Olson, a parent representative on the Wellness Committee. Mr. Olson shared a personal experience that led for his passion for wellness. He commended Mr. Schweller for the work he presented to the committee; and to the committee for exploring all available options of how to incorporate physical education into the schools and selecting a program that would be sustainable.

The Board expressed their gratitude towards the Mr. Schweller and Mr. Olsen for their work.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Approval of Consultants and General Service**
- 2.4. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.5. **Authorization to Purchase Carpet for the District Office Reflooring Project**
- 2.6. **Agreement with Western Environmental and Safety Technologies Inc. for Hazardous Materials Monitoring and Reporting for the District Office Reflooring Project**
- 2.7. **Agreement with Janus Corporation for Asbestos Removal Services for the District Office Reflooring Project**
- 3.1. **Approval of Extended Field Trip for Carlton Hills 7-8 Grade Students to H&M Landing in San Diego**
- 3.2. **Approval of 2015-16 School Site Fundraising Plans**
- 3.3. **Ratification of Nonpublic School Master Contract with Springall Academy for Nonpublic School Services**
- 4.1. **Personnel, Regular**
- 4.2. **Approval to Increase Work Hours for Identified Classified Non-Management Position**
- 4.3. **Adoption of Proclamation Endorsing the Great American Smokeout on November 20, 2015**
- 4.4. **Adoption of Resolutions Authorizing Teacher Services – Education Code Sections 44256(b), 44258.2, and 44263**
- 4.5. **Approval to Increase Guest Teacher Rates**

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

President Burns asked for a short recess. Member Ryan arrived during this time.

E. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

Business Services

Mr. Christensen explained the next four Discussion and Action items pertained to the potential refunding transactions for the District's existing long-term debt. He mentioned items E.1.1. and E.1.2. were resolutions which would authorize the sale of new Certificates of Participation (COPs) and new General Obligation (GO) Bonds. Mr. Christensen mentioned Dale Scott, of Dale Scott & Company, would present detailed information regarding these potential transactions before the Board considered action on the resolutions. He explained after Mr. Scott presented, he would be providing the Board additional information about the last two items which were agreements with

Dale Scott & Company for financial advisor services and annual disclosure services for these transactions. Upon discussion, these items would be considered individually for action. He made reference to supplemental material provided to the Board.

Mr. Scott mentioned there had been significant progress since he had last presented to the Board. He clarified the COPs being discussed was the one originally issued for \$22,820,000, referenced on page 3 of the handout. Mr. Scott provided a representation of the actual debt service paid for by the District's general fund. He explained that the proposal is to use the refinancing savings to eliminate the last three years' worth of payments. That would involve the Refunded COPs of \$22,245,000 (currently outstanding) and issuing new certificates in the amount of \$21,715,000. Mr. Scott explained prior common practice was to set-up a *debt service reserve fund* which meant that under the old financing the District has about \$1,581,498 in an account earning approximately one-percent interest. He explained the debt service reserve fund allows the trustee to draw funds in case a payment is missed. Mr. Scott shared the current practice is to purchase a surety bond which costs much less and serves as an insurance policy in the case a payment is missed. Mr. Scott explained he would take that Prior Reserve Fund of \$1,581,498 and use in downsizing the financing. He mentioned this is also extremely profitable because the District is using funds that are earning minimal interest to pay off funds that the District is paying quite a bit on; producing approximately \$9.2 million in gross savings. Mr. Scott reminded the Board that this financing could not be refinanced until 2018 so those funds that he described would be put into an escrow account held by a bank and earning interest at a much lower rate than their cost. He explained that even though the COPs are being refinanced there is going to be minimal cost involved, known as *Negative Arbitrage*. He explained that with the \$1,805,450 in Negative Arbitrage and the cost of issuance, it would still result in a Net Savings to the District of approximately \$6,942,243. Member Ryan shared comparing the current figures with the numbers provided in Mr. Scott's prior presentation and the comparison was more favorable and asked Mr. Scott to explain. Mr. Scott explained the big impact was caused by choosing to transfer cash into the reserve. He mentioned working with Mr. Christensen and going over the information and trying to figure out what worked best. He mentioned they went back and forth but came to the conclusion that this was the better decision.

Mr. Scott made reference to the District's Bond Sale History on page 6 of his handout. He explained the Series A bonds were callable; and part of the Series B bonds would be callable in 2018. He explained the Series B, C, and D CABs are grouped together. However, the Series E CABs are not grouped because they were sold to investors as *bank qualified securities*; these cost the banks less to own, making them more valuable. Mr. Scott mentioned the bank that owns those bank qualified CABs has indicated that they are not interested in selling but would consider swapping them into a less costly and callable bank qualified CAB – if it is in the best financial interest for both parties.

Mr. Scott made reference to the Series A current interest bonds on page 6, and mentioned the proposal would be to refund \$15.5 million of the \$16.5 million currently outstanding. He explained this would be a gross savings of \$2,644,870; a Negative Arbitrage of \$604,266; and a Cost of Issuance of \$230,000 (estimated higher than expected); and produce a net savings of \$1,732,779. He explained this would provide a decrease of about \$1.37 per \$100,000 of assessed valuation for the average tax payer. He mentioned the average single family assessed valuation in this District is \$270,917. Series A refunding would decrease the average household's taxes by \$3.71 for the next 17 years; with an assumed increase in valuation of three percent. Mr. Scott explained that in order to maintain bank qualified status this needed to be completed within 30 days and mentioned he wasn't concerned with the interest rates changing; and clarified that if there was a significant change in interest rates, he would go back to the Administration for direction. To recap, Mr. Scott mentioned the COP refunding would provide the District a savings of \$6,942,243; and the Series A refunding would provide a tax payer savings of \$1,732,779.

Mr. Scott moved on to explain the refunding and restructuring of the non-callable Series D CABs and restructuring them into Current Interest Bonds (CIBs). In the last workshop, the marginal orders set by the Board were to keep the increase to the average household's tax rate below \$20. He showed a graph identifying the CABs that he believed the District could acquire at a reasonable price. If that were the case, they would be converted into CIBs. Mr. Scott explained the total refunded debt service of \$8,310,295 less the new CIB payments of \$4,617,167 would be a net CAB taxpayer savings of \$3,693,128. If added to the savings of the CIBs of \$1,732,779, it

would be a total savings to taxpayers of \$5,425,907. He mentioned the accelerated refunding would increase the average household's taxes by \$18.34 for the next nine years; and then it would decrease to approximately the current rates. Mr. Scott mentioned these were flexible and could be adjusted.

Mr. Scott mentioned the next information only partially pertained to the actions being considered by the Board tonight. He explained that if the owner of the Series E CABs was willing to convert them into shorter-term CABs it would provide a net CAB taxpayer savings of \$6,201,685. The total refunded debt service would be \$26,131,685 and the new CAB payments would be \$19,930,000. Mr. Scott mentioned these would now be callable and could be refinanced again. When combined with the Series A CIB Refunding Savings of \$1,732,779; and the Series D CAB Refunding Savings of \$3,693,128, it would produce total savings of \$11,627,593 to tax payers. Series E refunding increases net tax rate by \$3.10 per \$100,000 of assessed valuation through 2048; and a \$44.52 average tax rate decrease in years 2049-2051. Mr. Scott reiterated that no action was being taken on the Series E CABs until there were additional decisions made by the Board.

Mr. Christensen summarized the long term debt refunding transactions. He mentioned Mr. Scott had discussed Item E.1.1. Resolution for Issuing Certificates of Participation to Refund 2008 COPs; and E.1.2. Resolution for Issuing new GO Bonds to Refund Series A CIBs and Resolution for Issuing New GO Bonds to Refund Series D CABs. Mr. Christensen mentioned the remaining two items pertained to agreements with Dale Scott & Company to provide financial advisory services related to refunding of COPs and GOBs; and an Agreement for Annual Disclosure Services for Outstanding Long-term Debt.

Mr. Christensen provided documentation showing a summary of the four Board items discussed (shown below) and other documents (Exhibits A-D) showing the actual estimated costs embedded in the summary. He provided an explanation of the information on the summary page; and referenced the highlighted information on Item E.1.3. showed what the Board is currently considering for Series D; and Series E, if the Board chose to move forward next year.

D&A Item #	Description	CAB Refunding Scenario: Net Taxpayer Savings (AFTER Deduction of Issuance Costs)	Estimated Costs	Estimated General Fund Savings AFTER Deduction of Costs	Estimated Total Taxpayer Savings AFTER Deduction of Costs	Estimated Annual Change to Average Homeowner's Property Tax Bill	Comment	FA CAB Only Fees	FA CAB Only Fees as % of Net Savings
E.1.1	Resolution for Issuing Certificates of Participation to Refund 2008 COPs	N/A	\$2,280,025	\$6,942,243	N/A	N/A	See Exhibit B for details of costs		
E.1.2	Resolution for Issuing New GO Bonds To Refund Series A Current Interest Bonds (CIBs)	N/A	\$912,091		\$1,732,779	(\$3.71)	See Exhibit C for details of costs		
E.1.2 (Combined in Resolution with Series A CIBs)	Resolution for Issuing New GO Bonds To Refund Series D Capital Appreciation Bonds (CABs)	\$3,693,128	\$228,125		\$3,693,128	\$22.05	See Exhibit D for details of costs		
E.1.3	Agreement for Financial Advisor Services	\$3,693,128	\$233,238	N/A	N/A	N/A	\$95k for COPs, \$95k for Series A CIBs, \$43238 for Series D CABs	\$43,238	1.17%
		\$5,000,000	\$245,000	N/A	N/A	N/A	\$95k for COPs, \$95k for Series A CIBs, \$55k for CABs	\$55,000	1.10%
		\$10,000,000	\$290,000	N/A	N/A	N/A	\$95k for COPs, \$95k for Series A CIBs, \$100k for CABs	\$100,000	1.00%
		\$20,000,000	\$365,000	N/A	N/A	N/A	\$95k for COPs, \$95k for Series A CIBs, \$175k for CABs	\$175,000	0.88%
		\$30,000,000	\$427,500	N/A	N/A	N/A	\$95k for COPs, \$95k for Series A CIBs, \$237.5k for CABs	\$237,500	0.79%
E.1.4	Agreement for Annual Disclosure Services	N/A	\$5,000	N/A	N/A	N/A	Annual, on-going cost		

Member Fox inquired on the possibility of fluctuation in the Estimated Costs. Mr. Christensen explained that the Estimated Costs include estimates for underwriting, rating, and financial advisor fees, and there was a possibility for fluctuation. However, he mentioned this amount already included a safeguard for fluctuation. Member Levens-Craig asked once the item was approved, if it had to come back for approval if there was fluctuation. Mr. Christensen clarified the Board was taking action for authorization to proceed with the work to get the bonds issued. He mentioned that as the numbers start get more refined, the information will show whether it is still viable to proceed. President Burns clarified that it is also within the Board's authority to provide parameters as it relates to fluctuation of estimated costs. Mr. Christensen clarified that the issuance costs were close estimates. He explained there was a higher chance that the overall savings would fluctuate once in negotiations with the sellers. President Burns mentioned he would prefer the Board put safeguards in place just in case there is a change in interest rates. Member El-Hajj asked for clarification on Negative Arbitrage. Mr. Scott explained it was cost of carry and provided a detailed example. President Burns inquired when the District would see the anticipated savings of \$6 million in the COPs. Mr. Christensen mentioned the savings would be in the last three years of the financing term. President Burns inquired on potential risks. Mr. Christensen mentioned he saw more of an upside potential than downside potential. He mentioned the District's risk is new debt is being issued – but the District is receiving a savings. Mr. Scott mentioned the risks were more opportunity risks.

President Burns asked if the San Diego Taxpayer's Association was still favorable of this process. Mr. Scott referenced a prior conversation with Lani Lutar, former member of the San Diego Taxpayers Association. He mentioned the San Diego Tax Payers Association analyzed a prior transaction and only gave their recommendation on that particular transaction. However, Mr. Scott mentioned the details of that transaction were identical. Since then, there have been other Taxpayer Associations throughout the State giving the same recommendation in similar transactions. Member Ryan shared her concern was the lack of a comparison. She mentioned asking Mr. Christensen if there was a way for the Taxpayers Association to review the information. Member Ryan mentioned her lack of knowledge in the area and a prior and similar action taken with a previous Board, she felt uncomfortable making a decision without a second opinion.

1.1. Approval of Resolution 1516-12 of the Board of Education of the Santee School District Authorizing the Execution and Delivery of a Ground Lease, a Lease Agreement, a Trust Agreement, an Escrow Agreement, a Certificate Purchase Agreement and a Continuing Disclosure Certificate with Respect to the Execution and Delivery of Santee School District (San Diego County, California) Certificates of Participation (Refunding Project), Series 2015, Authorizing the Execution and Delivery of Such Certificates Evidencing Principal in an Aggregate Amount of Not To Exceed \$25,000,000, Authorizing the Distribution of an Official Statement in Connection Therewith and Authorizing the Execution of Necessary Documents and Certificates and Related Actions

The Board discussed setting parameters for Resolution 1516-12. They agreed that a minimum savings of \$6,000,000 or higher was required to move forward. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

1.2. Approval of Resolution 1516-13 of the Board Of Education of the Santee School District Authorizing the Sale and Issuance of Not To Exceed \$40,000,000 Aggregate Principal Amount of Santee School District General Obligation Refunding Bonds, in One or More Series, Approving the Forms of and Authorizing the Execution and Delivery of a Repurchase Agent Agreement and One or More Escrow Agreements, Bond Purchase Agreements and Continuing Disclosure Certificates, Approving the Form, and Authorizing a Method for Review and Approval by Members of Said Board, of One or More Official Statements, and Authorizing the Execution of Necessary Documents and Certificates and Related Actions in Connection Therewith

The Board discussed setting parameters for Resolution 1516-13. They agreed that a minimum net savings of \$1,250,000 or higher was required; and a \$20 annual maximum increase to the average taxpayer. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Nay</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-1</u>	<i>Levens-Craig</i>	<u>Aye</u>		

1.3. Agreement with DS&C to Provide Financial Advisor Services Related to Refunding of Certificates of Participation and General Obligation Bonds

Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

1.4. Agreement with DS&C for Continuing Disclosure Services for Outstanding Long-Term Debt

Member Levens-Craig moved approval.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

1.5. Approval of Monthly Financial Report

Mr. Christensen provided the financial report for cash and budget transactions through September 30th. The month of September ended with a cash balance of approximately \$8.5 million and the District will be able to meet financial obligations with cash on hand through the end of this fiscal year. He explained the revised report shows an estimated surplus of \$3.2 million in the unrestricted general fund. However, he noted that not all budget revision transactions had been posted; including those stemming from the September 29th Board Budget Workshop. Mr. Christensen mentioned those budget revisions will be reflected in the October 31 report. He noted the estimated and projected reserve percentages for last month and current month were included. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

Superintendent

2.1. Board Legislative Goals for 2016

Superintendent Pierce presented the proposed draft of Legislative Goals for 2016 for Board consideration. Member Ryan suggested changing language to the proposed legislative goal discussing the maximum reserve cap. President Burns suggested seeking legislation to include protocol and/or parameters for parents of students with special needs on working with schools prior to seeking assistance from an advocate. Member Ryan mentioned she would need additional information on current cases and costs of advocates prior to making that decision.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

F. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

President Burns shared the District Office would be closed to the public for Veterans' Day and Thanksgiving Break.

Superintendent Pierce mentioned the Board had asked to meet during the CSBA conference and inquired on any needed arrangements. President Burns mentioned he would work with Member Ryan and would get back to Administration.

Member Levens-Craig mentioned attending the STEM symposium in Anaheim. She shared the event had great information and speakers. Member Levens-Craig mentioned she met up with District staff and had the opportunity to speak with Ed Hidalgo from the Thinkabit Lab at Qualcomm.

Member Fox mentioned visiting PRIDE.

President Burns commended the students who were present at the Student Forum to provide input on middle school electives and mentioned it was nice to see new faces. He mentioned it was nice to be out in the community during Halloween and seeing the carnivals being held by the school's PTSA's. President Burns asked that a letter be send on the Board's behalf to commended their work and service to the community.

G. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Gov't Code § 54957)
2. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Santee Teachers Association
3. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Classified School Employees Association
4. Conference with Real Property Negotiators (Gov't Code § 54956.8)
Property:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
5. Public Employee Performance Evaluation (Gov't Section § 54957)
Superintendent

The Board entered closed session at 8:49 p.m.

H. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:43 p.m. No action was reported.

I. ADJOURNMENT

With no further business, the regular meeting of November 3, 2015 adjourned at 10:43 p.m.

Elana Levens-Craig, Clerk

Cathy A. Pierce, Ed.D., Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

November 3, 2015
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 6:00 p.m.

Members present:

Dustin Burns, President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There was no public communication.

C. STUDENT FORUM

The Board of Education met with student representatives from each school to discuss the following topic:

- *Middle School electives*

D. ADJOURNMENT

The November 3, 2015 special meeting was adjourned.

Elana Levens-Craig, Clerk

Cathy A. Pierce, Ed.D., Secretary

Consent Item D.1.2.
Prepared by Dr. Cathy A. Pierce
November 15, 2015

Establish Date and Time of Board of Education
Annual Organizational Meeting

BACKGROUND:

Education Code sections 35143 and 72000(2) (A) require that the 2015 annual organizational meeting of governing boards be held between December 5 and December 19, 2015, inclusive. The day and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to December 5. If a Board fails to select the day and time of its annual meeting, the County Superintendent of Schools sets the date.

The regularly scheduled Board meeting which meets the requirements for this organizational process to occur is December 15, 2015.

RECOMMENDATION:

Administration recommends that the Board of Education set the annual organizational meeting for the regular Board meeting on December 15, 2015, and authorize completion of the Notice of December 2015 Organizational Meeting of the Governing Board.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.1.2.

Consent Item D.1.3.
Prepared by Cathy A. Pierce, Ed.D.
November 17, 2015

Approval to Omit the January 5, 2016
Board of Education Meeting from the 2016
Board Meeting Calendar

BACKGROUND:

The regular meetings of the Board of Education are scheduled for the first and third Tuesdays of each month. The regular meeting date of January 5, 2016, would normally be included on the 2016 Board Meeting Calendar, which is scheduled to be adopted on December 15, 2015. Winter Break immediately follows the week of the December 15, 2015 meeting. During Winter Break, schools and District offices are closed, therefore Administration and most district office staff responsible for preparing the Board meeting information use this as their vacation time. Administration recommends that the Board approve to omit a meeting on January 5, 2016 from the 2016 Board Meeting Calendar that will be presented to the Board for approval on December 15th. Regularly scheduled meetings will be held on December 15, 2015 and January 19, 2016, with only four weeks of business operations between those meetings.

This item comes to the Board at this time in order to have adequate notice to staff and the public since approval of the 2016 Board Meeting Calendar will not occur until December 15th.

Administration does not believe cancellation of the meeting will have a negative impact on district operations and any routine business of the District will be brought to the Board at meetings directly preceding or following. The cancellation of this meeting would be properly noticed at the standard locations and on the District web site.

Administration will notify the Board President if a need arises to schedule a special meeting.

RECOMMENDATION:

Administration recommends that the Board omit scheduling a meeting for January 5, 2016 on the 2016 Board Meeting Calendar. It is determined at this time that it will be unnecessary to reschedule the meeting.

FISCAL IMPACT:

There would be no fiscal impact for not holding a meeting of the Board of Education on January 5, 2016.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.1.3.

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval prior to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$1,403, with additional substitute costs of \$0, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - November 17, 2015

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Saturday 11/07/15	Hope Baker Denise Leon	YALE Preschool	California for Quality Early Learning Fall Conference	San Diego, CA	\$0	\$465	YALE Preschool	This conference will provide information on new child care licensing requirements, dealing with challenging classroom behaviors, etc.
Monday 11/09/15	Sherry Thompson	Pupil Services	Incident Command System Training	SDCOE	\$0	\$43	Pupil Services Departmental Budget	This training will provide an overview of the roles and responsibilities of incident command system training for school crisis.
Wednesday Friday 12/02/15- 12/04/15	Rachael Pabis	Special Ed	Social Thinking Conference	San Diego, CA	\$0	\$567	LEA Medi-Cal Special Ed	This purpose of this conference is to learn strategies that bolster social learning and support Common Core Standards and effective IEP goal writing.
Thursday Friday 01/21/16- 01/22/16	Karl Christensen	Business Services	CBO Forum	Fallbrook, CA	\$0	\$225	Business Services Departmental Budget	Topics that will be covered at this forum include Peoplesoft, cyber security, and fraud prevention.
Wednesday 02/17/16	Cathy Abel	Child Nutrition	Train the Trainer Focus on Food	San Diego, CA	\$0	\$102	Child Nutrition	This workshop goes over a hands-on nutrition curriculum designed for training frontline school nutrition staff.

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of October 2015:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-447561 to 12-451394	\$1,431,793.86
09 00	N/A	0.00
12 06	12-447591 to 12-449726	426.70
13 00	12-447592 to 12-451076	127,879.69
14 00	12-448372 to 12-451395	54,203.10
21 09	N/A	0.00
21 39 / 21 08	N/A	0.00
25 18	12-447615 to 12-451397	13,875.03
25 38	12-449728 to 12-451398	270,510.70
35-00	12-449730	179,060.50
40-00	12-449331	1,584.50
63 00	12-447616 to 12-451401	9,536.46
		\$2,088,870.54

Student Body Warrants issued for the period of October 2015:

	\$2,785.50
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Payroll Warrant #'s beginning 10-490293 through 10-490356 and 10-910755 through 10-911551 and 10-494607:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$3,247,840.36
06 00	812,545.61
12 06	19,024.82
13 00	99,167.41
25-18	0.00
63 00	174,592.34
\$4,353,170.54	

RECOMMENDATION:

Administration recommends that the Board approve the expenditure warrants for the month of October as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$6,444,826.58 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. There were no purchase orders increased by 10% or more during the month of October. The table below is a summary of total purchase orders by location for the month of October 2015:

AMOUNT	LOCATION
\$ 55,039.38	PEPPER DRIVE SCHOOL
\$ 1,214.31	CARLTON HILLS SCHOOL
\$ 6,924.49	SYCAMORE CANYON SCH
\$ 5,598.51	PROSPECT AVENUE SCH
\$ 11,256.95	CAJON PARK SCHOOL
\$ 15,263.31	CHET F HARRITT SCH
\$ 13,035.64	CARLTON OAKS SCHOOL
\$ 12,968.11	RIO SECO SCHOOL
\$ 10,339.39	HILL CREEK SCHOOL
\$ 1,715.00	SUPERINTENDENT DEPT
\$ 28,326.24	BUSINESS SERVICES
\$ 99.00	HUMAN RESOURCES
\$ 343.07	EDUCATIONAL SERVICES
\$ 25,676.63	SPECIAL EDUCATION
\$ 1,347.76	EDUCATIONAL PROJECTS
\$ 12,155.00	PUPIL SERVICES
\$ 22,354.13	PROJECT SAFE
\$ 104,010.94	TECHNOLOGY SERVICES
\$ 35,648.20	MAINTENANCE
\$ 7,272.93	TRANSPORTATION
\$ 87,961.63	FACILITIES MODERNIZATION
\$ 6,840.87	WAREHOUSE
	Total Purchase Orders-
\$ 465,391.49	October 2015

RECOMMENDATION:

It is recommended that the Board of Education approve purchase orders #150801 through #151011 issued October 1, 2015 through October 31, 2015.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$465,391.49 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2015-16

- 01 Santee School
- 02 Pepper Drive School
- 03 Carlton Hills School
- 04 Sycamore Canyon School
- 05 Prospect Avenue School
- 06 Cajon Park School
- 07 Chet F. Harritt School
- 08 Carlton Oaks School
- 09 Rio Seco School
- 10 Hill Creek School
- 11 Cajon Park Annex
- 12 Prospect Avenue Annex
- 26 Cajon Park Junior High
- 60 Board of Education
- 62 Superintendent
- 64 Business Services
- 65 Personnel
- 66 Educational Services
- 67 Special Education, Centralized
- 68 Special Projects, Centralized
- 69 Professional Development
- 70 Student Support Services
- 71 Library Media Services
- 72 Project SAFE
- 73 Technology
- 74 Operations
- 75 Maintenance

- 76 Transportation
- 78 Warehouse
- 90 Central Kitchen
- 92 Publications
- 97 District Wide
- 100 Summer School
- 108 Carlton Oaks Summer School
- 110 Hill Creek Summer School

Fund Numbers

- 03 00 General - Unrestricted
- 06 00 General - Restricted
- 12 06 Child Development Fund
- 13 00 Cafeteria Fund
- 14 00 Deferred Maintenance Fund
- 17 42 Special Reserve - Other Than Cap/Out
- 21 09 Other Building Fund
- 21 10 Building Fund
- 25 18 Capital Facilities Account Fund
- 25 24 Capital Projects Fund
- 25 38 Capital Facilities Redevelopment
- 30 00 State School Building Fund
(Modernization) and Lease/Purchase
- 40 00 Special Reserve Fund -
Capital Projects
- 53 26 Tax Override Fund - SSBF
- 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

**PURCHASE ORDER LISTING - OCTOBER 2015
BY SITE**

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
150804	10/1/2015	3	EDUDANCE	CONSULTANT SERVICES	\$ 3,420.00	002	PEPPER DRIVE SCHOOL
150805	10/1/2015	3	SCHOOL OUTFITTERS	SUPPLIES	\$ 1,084.78	002	PEPPER DRIVE SCHOOL
150806	10/1/2015	3	SCHOOL HEALTH CORPORATION	HEALTH OFFICE SUPPLIES	\$ 315.31	002	PEPPER DRIVE SCHOOL
150808	10/1/2015	3	HOME DEPOT COMMERCIAL ACCOUNT	APPLIANCE	\$ 495.82	002	PEPPER DRIVE SCHOOL
150821	10/5/2015	6	LEARNING A-Z	SUBSCRIPTIONS/LICENSES	\$ 303.90	002	PEPPER DRIVE SCHOOL
150823	10/5/2015	6	APPLE COMPUTER INC	APPLE IPAD ADAPTERS	\$ 2,381.40	002	PEPPER DRIVE SCHOOL
150828	10/5/2015	6	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	\$ 439.55	002	PEPPER DRIVE SCHOOL
150835	10/6/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$ 15,494.38	002	PEPPER DRIVE SCHOOL
150836	10/6/2015	3	BRANDERS COM INC	SUPPLIES FOR PD	\$ 1,471.39	002	PEPPER DRIVE SCHOOL
150911	10/16/2015	3	OMA'S PUMPKIN PATCH	ADMISSIONS	\$ 1,141.00	002	PEPPER DRIVE SCHOOL
150917	10/16/2015	6	SCHOLASTIC CLASSRM MAGAZINES	SUBSCRIPTION MAGAZINES	\$ 171.61	002	PEPPER DRIVE SCHOOL
150966	10/21/2015	3	AMAZON.COM	SAFETY PATROL SUPPLIES	\$ 119.75	002	PEPPER DRIVE SCHOOL
150967	10/21/2015	3	J.W. PEPPER & SON, INC.	CLASSROOM MATERIALS	\$ 200.49	002	PEPPER DRIVE SCHOOL
150975	10/22/2015	6	LIGHTSAIL INC	SOFTWARE LICENSES	\$ 28,000.00	002	PEPPER DRIVE SCHOOL
				TOTAL	\$ 55,039.38		PEPPER DRIVE SCHOOL
150820	10/5/2015	3	AMAZON.COM	HEALTH OFFICE SUPPLIES	\$ 105.29	003	CARLTON HILLS SCHOOL
150825	10/5/2015	6	MOBYMAX, LLC	LICENSES	\$ 297.00	003	CARLTON HILLS SCHOOL
150859	10/9/2015	3	DELL MARKETING L.P.	TONER CARTRIDGES	\$ 600.17	003	CARLTON HILLS SCHOOL
150879	10/13/2015	6	LEARNING A-Z	LICENSES	\$ 149.92	003	CARLTON HILLS SCHOOL
150881	10/13/2015	3	SCHOOL HEALTH CORPORATION	AED SUPPLIES	\$ 43.60	003	CARLTON HILLS SCHOOL
150910	10/16/2015	3	ORIENTAL TRADING COMPANY INC	SUPPLIES	\$ 18.33	003	CARLTON HILLS SCHOOL
				TOTAL	\$ 1,214.31		CARLTON HILLS SCHOOL
150809	10/2/2015	3	LIBRARY STORE INC, (THE)	LIBRARY SUPPLIES	\$ 61.12	004	SYCAMORE CANYON SCH
150810	10/2/2015	3	AMAZON.COM	LIBRARY SUPPLIES	\$ 16.19	004	SYCAMORE CANYON SCH
150811	10/2/2015	3	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR	\$ 2,283.00	004	SYCAMORE CANYON SCH
150812	10/2/2015	3	US SCHOOL SUPPLY INC	SUPPLIES	\$ 126.15	004	SYCAMORE CANYON SCH
150813	10/2/2015	3	IMAGESTUFF.COM	SUPPLIES	\$ 37.27	004	SYCAMORE CANYON SCH
150856	10/9/2015	6	S.P.A.R.K.	PE CURRICULUM KITS	\$ 2,585.52	004	SYCAMORE CANYON SCH
150870	10/12/2015	3	GOPHER SPORT	PE SUPPLIES	\$ 474.12	004	SYCAMORE CANYON SCH
150984	10/26/2015	3	APPLE COMPUTER INC	MACBOOK AIR	\$ 1,341.12	004	SYCAMORE CANYON SCH
				TOTAL	\$ 6,924.49		SYCAMORE CANYON SCH
150801	10/1/2015	12	6 WAYFAIR SUPPLY LLC	SUPPLIES	\$ 272.11	005	PROSPECT AVENUE SCH
150838	10/6/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$ 903.43	005	PROSPECT AVENUE SCH
150839	10/6/2015	6	AMAZON.COM	CLASSROOM MATERIALS	\$ 17.25	005	PROSPECT AVENUE SCH
150847	10/8/2015	3	OMA'S PUMPKIN PATCH	ADMISSIONS	\$ 675.00	005	PROSPECT AVENUE SCH
150848	10/8/2015	3	VIRCO MANUFACTURING CORP	FURNITURE - PA	\$ 277.97	005	PROSPECT AVENUE SCH
150855	10/9/2015	3	T-SHIRT MART	T-SHIRTS	\$ 505.88	005	PROSPECT AVENUE SCH
150861	10/9/2015	3	DELL MARKETING L.P.	TONER	\$ 133.36	005	PROSPECT AVENUE SCH
150873	10/13/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$ 705.64	005	PROSPECT AVENUE SCH
150882	10/13/2015	6	AMAZON.COM	CLASSROOM MATERIALS	\$ 56.47	005	PROSPECT AVENUE SCH

150885	10/13/2015	3	SCHOOL CHECK IN	SUPPLIES	\$ 159.90	005	PROSPECT AVENUE SCH
150962	10/21/2015	3	SKEDADDLE FUNDRAISERS	FUNDRAISER	\$ 1,891.50	005	PROSPECT AVENUE SCH
					TOTAL \$	5,598.51	PROSPECT AVENUE SCH
150851	10/8/2015	3	HEINEMANN	CLASSROOM MATERIALS	\$ 206.50	006	CAJON PARK SCHOOL
150862	10/9/2015	3	SEHI COMPUTER PRODUCTS INC	PROJECTOR LAMP	\$ 241.44	006	CAJON PARK SCHOOL
150869	10/12/2015	3	OMA'S PUMPKIN PATCH	ADMISSIONS	\$ 1,176.12	006	CAJON PARK SCHOOL
150949	10/20/2015	3	AMAZON.COM	SUPPLIES	\$ 4,464.46	006	CAJON PARK SCHOOL
150950	10/20/2015	3	AMAZON.COM	SUPPLIES	\$ 39.75	006	CAJON PARK SCHOOL
150959	10/21/2015	3	CURRICULUM ASSOCIATES INC	CLASSROOM MATERIALS	\$ 54.14	006	CAJON PARK SCHOOL
150960	10/21/2015	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE - CP	\$ 4,571.22	006	CAJON PARK SCHOOL
150961	10/21/2015	3	BENCHMARK EDUCATION CO	CLASSROOM MATERIALS	\$ 467.28	006	CAJON PARK SCHOOL
150964	10/21/2015	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 36.04	006	CAJON PARK SCHOOL
					TOTAL \$	11,256.95	CAJON PARK SCHOOL
150814	10/2/2015	3	VIRCO MANUFACTURING CORP	STEM CLASSROOM FURNITURE	\$ 8,800.10	007	CHET F HARRITT SCH
150818	10/5/2015	3	DELL MARKETING L.P.	PRINTER	\$ 237.11	007	CHET F HARRITT SCH
150833	10/6/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$ 2,779.92	007	CHET F HARRITT SCH
150845	10/8/2015	3	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR - CFH	\$ 2,374.58	007	CHET F HARRITT SCH
150857	10/9/2015	3	CALIFORNIA STATE PARKS	ADMISSIONS	\$ 696.00	007	CHET F HARRITT SCH
150951	10/20/2015	6	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	\$ 88.21	007	CHET F HARRITT SCH
150952	10/20/2015	3	IKEA - SAN DIEGO STORE	SUPPLIES	\$ 250.00	007	CHET F HARRITT SCH
150954	10/20/2015	6	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	\$ 37.39	007	CHET F HARRITT SCH
					TOTAL \$	15,263.31	CHET F HARRITT SCH
33 150846	10/8/2015	3	ORIENTAL TRADING COMPANY INC	SUPPLIES	\$ 53.09	008	CARLTON OAKS SCHOOL
150849	10/8/2015	3	DEMCO INC	CLASSROOM SUPPLIES	\$ 119.62	008	CARLTON OAKS SCHOOL
150850	10/8/2015	3	WELLER, BOB	PIANO TUNING SERVICES	\$ 35.00	008	CARLTON OAKS SCHOOL
150858	10/9/2015	3	SDSU RESEARCH FOUNDATION	REGISTRATION FEES	\$ 750.00	008	CARLTON OAKS SCHOOL
150955	10/20/2015	3	SCHOOL OUTFITTERS	CLASSROOM SUPPLIES	\$ 494.16	008	CARLTON OAKS SCHOOL
150963	10/21/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$ 206.50	008	CARLTON OAKS SCHOOL
150965	10/21/2015	3	TIME FOR KIDS	SUBSCRIPTIONS	\$ 147.18	008	CARLTON OAKS SCHOOL
150968	10/21/2015	3	ULINE	SUPPLIES	\$ 295.88	008	CARLTON OAKS SCHOOL
150979	10/23/2015	3	EPS LITERACY & INTERVENTION	CLASSROOM MATERIALS	\$ 182.84	008	CARLTON OAKS SCHOOL
150995	10/28/2015	3	SUNDANCE STAGE LINES	FIELD TRIP TRANSPORTATION	\$ 1,450.00	008	CARLTON OAKS SCHOOL
150997	10/29/2015	3	DATEL SYSTEMS	KEYBOARDS	\$ 1,846.80	008	CARLTON OAKS SCHOOL
151003	10/29/2015	3	EXCEL FUNDRAISING INC	FUNDRAISER - CARLTON OAKS	\$ 7,285.00	008	CARLTON OAKS SCHOOL
151008	10/29/2015	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$ 169.57	008	CARLTON OAKS SCHOOL
					TOTAL \$	13,035.64	CARLTON OAKS SCHOOL
150826	10/5/2015	3	JOSTENS	YEARBOOKS - 15/16	\$ 1,680.00	009	RIO SECO SCHOOL
150840	10/6/2015	3	CHRISTIAN YOUTH THEATER	ADMISSIONS	\$ 654.00	009	RIO SECO SCHOOL
150852	10/8/2015	3	HEINEMANN	CLASSROOM MATERIALS	\$ 1,058.46	009	RIO SECO SCHOOL
150871	10/12/2015	3	AL'S SPORT SHOP	PE SUPPLIES	\$ 1,742.37	009	RIO SECO SCHOOL
150893	10/14/2015	3	OMA'S PUMPKIN PATCH	ADMISSIONS	\$ 1,170.00	009	RIO SECO SCHOOL
150953	10/20/2015	6	REALLY GOOD STUFF INC	SUPPLIES	\$ 270.18	009	RIO SECO SCHOOL
151001	10/29/2015	3	SKEDADDLE FUNDRAISERS	FUNDRAISER FOR RIO SECO	\$ 5,177.25	009	RIO SECO SCHOOL
151006	10/29/2015	3	24HOUR WRISTBANDS.COM	SUPPLIES	\$ 105.75	009	RIO SECO SCHOOL

151007	10/29/2015	3	HEINEMANN	CLASSROOM MATERIALS	\$ 761.10	009	RIO SECO SCHOOL
151009	10/29/2015	6	IXL LEARNING	LICENSES	\$ 349.00	009	RIO SECO SCHOOL
				TOTAL	\$ 12,968.11		RIO SECO SCHOOL
150807	10/1/2015	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 577.89	010	HILL CREEK SCHOOL
150822	10/5/2015	3	SCHOLASTIC INC	SUBSCRIPTIONS/MAGAZINES	\$ 375.78	010	HILL CREEK SCHOOL
150974	10/22/2015	3	OMA'S PUMPKIN PATCH	ADMISSIONS	\$ 766.00	010	HILL CREEK SCHOOL
150996	10/28/2015	3	SEHI COMPUTER PRODUCTS INC	ELITEBOOK COMPUTER	\$ 1,078.92	010	HILL CREEK SCHOOL
151004	10/29/2015	3	FUNDRAISING MANAGER	FUNDRAISER - HILL CREEK	\$ 6,958.80	010	HILL CREEK SCHOOL
151005	10/29/2015	3	CHRISTIAN YOUTH THEATER	ADMISSIONS	\$ 582.00	010	HILL CREEK SCHOOL
				TOTAL	\$ 10,339.39		HILL CREEK SCHOOL
150843	10/7/2015	3	COSTCO	SUPPLIES FOR IPAD & BOARD MTGS	\$ 300.00	062	SUPERINTENDENT DEPT
150943	10/19/2015	3	SANTEE CHAMBER OF COMMERCE	ADVERTISEMENT	\$ 340.00	062	SUPERINTENDENT DEPT
150993	10/28/2015	3	COSTCO	SUPPLIES	\$ 100.00	062	SUPERINTENDENT DEPT
150999	10/29/2015	3	SCHOOL SERVICES OF CALIFORNIA	REGISTRATION FEES	\$ 975.00	062	SUPERINTENDENT DEPT
				TOTAL	\$ 1,715.00		SUPERINTENDENT DEPT
150834	10/6/2015	3	MICHAEL BAKER INTERNAT'L INC	CONSULTING SERVICES	\$ 9,980.00	064	BUSINESS SERVICES
150891	10/14/2015	3	UNION-TRIBUNE PUBLISHING CO	SANTEE SITE PROPERTY AD	\$ 3,276.00	064	BUSINESS SERVICES
150894	10/14/2015	3	SHIFFLER EQUIPMENT SALES INC	PADLOCKS FOR IPAD STORAGE	\$ 1,101.23	064	BUSINESS SERVICES
150905	10/14/2015	3	6 OFFICE DEPOT INC	SUPPLIES - ALL SITES	\$ 5,785.58	064	BUSINESS SERVICES
150906	10/14/2015	63	OFFICE DEPOT INC	SUPPLIES - PROJ. SAFE	\$ 777.53	064	BUSINESS SERVICES
150907	10/14/2015	3	6 OFFICEMAX CONTRACT INC	SUPPLIES	\$ 864.67	064	BUSINESS SERVICES
150908	10/14/2015	3	WITT COMPANY	MAINT. / SUPPLIES COPIER-CO	\$ 3,000.00	064	BUSINESS SERVICES
150909	10/14/2015	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERIES	\$ 317.90	064	BUSINESS SERVICES
150958	10/21/2015	3	SAN DIEGO COUNTY	ON SITE PROP. TAXES - CP	\$ 229.90	064	BUSINESS SERVICES
150985	10/26/2015	3	YOUSIF, WASSAN	REPLACE PAYROLL WARRANT	\$ 171.08	064	BUSINESS SERVICES
150986	10/26/2015	3	YOUSIF, WASSAN	REPLACE PAYROLL WARRANT	\$ 519.21	064	BUSINESS SERVICES
150989	10/28/2015	3	SAN DIEGO COUNTY	LIVE-ON PROPERTY TAXES - CO	\$ 309.12	064	BUSINESS SERVICES
150990	10/28/2015	3	SAN DIEGO COUNTY	LIVE-ON PROPERTY TAXES - PD	\$ 194.02	064	BUSINESS SERVICES
151002	10/29/2015	3	WELLS FARGO BANK	ADMIN FEES - COPS	\$ 1,800.00	064	BUSINESS SERVICES
				TOTAL	\$ 28,326.24		BUSINESS SERVICES
150992	10/28/2015	3	NATIONAL NOTARY ASSN.	MEMBERSHIP FEES	\$ 99.00	065	HUMAN RESOURCES
				TOTAL	\$ 99.00		HUMAN RESOURCES
150988	10/27/2015	3	SCHOOL HEALTH CORPORATION	AED SUPPLIES	\$ 343.07	066	EDUCATIONAL SERVICES
				TOTAL	\$ 343.07		EDUCATIONAL SERVICES
150860	10/9/2015	6	DELL MARKETING L.P.	PRINTER	\$ 181.43	067	SPECIAL EDUCATION
150884	10/13/2015	6	DANNIS WOLIVER KELLEY	LEGAL SERVICES	\$ 25,000.00	067	SPECIAL EDUCATION
151000	10/29/2015	6	SOCIAL THINKING	REGISTRATION FEES	\$ 495.20	067	SPECIAL EDUCATION
				TOTAL	\$ 25,676.63		SPECIAL EDUCATION
150878	10/13/2015	3	AMPLIFY EDUCATION INC	CLASSROOM MATERIALS	\$ 347.76	068	EDUCATIONAL PROJECTS
150982	10/23/2015	6	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS	\$ 1,000.00	068	EDUCATIONAL PROJECTS
				TOTAL	\$ 1,347.76		EDUCATIONAL PROJECTS
150883	10/13/2015	6	SAN DIEGO COUNTY COMMITTEE	CONSULTANT SERVICES	\$ 12,000.00	070	PUPIL SERVICES
150886	10/13/2015	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 65.00	070	PUPIL SERVICES
150887	10/13/2015	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 45.00	070	PUPIL SERVICES

150998	10/29/2015	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 45.00	070	PUPIL SERVICES
				TOTAL	\$ 12,155.00		PUPIL SERVICES
150837	10/6/2015	63	S&S WORLDWIDE	SUPPLIES FOR PROJ. SAFE	\$ 1,292.34	072	PROJECT SAFE
150874	10/13/2015	63	SCHOOL HEALTH CORPORATION	AED SUPPLIES - PROJ. SAFE	\$ 891.40	072	PROJECT SAFE
150880	10/13/2015	63	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	\$ 200.00	072	PROJECT SAFE
150892	10/14/2015	6	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	\$ 296.18	072	PROJECT SAFE
150899	10/14/2015	63	SMART & FINAL	SUPPLIES FOR PROJ. SAFE - CFH	\$ 200.00	072	PROJECT SAFE
150900	10/14/2015	63	SMART & FINAL	SUPPLIES FOR PROJ. SAFE - CO	\$ 200.00	072	PROJECT SAFE
150901	10/14/2015	63	SCHOOL HEALTH CORPORATION	AED SUPPLIES	\$ 2,458.34	072	PROJECT SAFE
150902	10/14/2015	6	SCHOOL HEALTH CORPORATION	AED SUPPLIES - ASES	\$ 614.58	072	PROJECT SAFE
150904	10/14/2015	6	DFS FLOORING	FLOORING - PRIDE ASES PROGRAM	\$ 11,162.00	072	PROJECT SAFE
150912	10/16/2015	63	SMART & FINAL	SUPPLIES	\$ 75.00	072	PROJECT SAFE
150913	10/16/2015	63	SMART & FINAL	SUPPLIES	\$ 75.00	072	PROJECT SAFE
150914	10/16/2015	63	YMCA - SANTEE	SWIM FOR ASES - HC & CH	\$ 1,250.00	072	PROJECT SAFE
150969	10/21/2015	63	AMAZON.COM	SUPPLIES FOR PROJ. SAFE - CFH	\$ 338.30	072	PROJECT SAFE
150970	10/21/2015	63	SMART & FINAL	SUPPLIES FOR YALE PRESCHOOL	\$ 500.00	072	PROJECT SAFE
150980	10/23/2015	63	AMERICAN EXPRESS	SUPPLIES FOR PROJ. SAFE	\$ 2,726.98	072	PROJECT SAFE
150981	10/23/2015	6	AMERICAN EXPRESS	ASES SUPPLIES	\$ 74.01	072	PROJECT SAFE
				TOTAL	\$ 22,354.13		PROJECT SAFE
150863	10/9/2015	3	6 SEHI COMPUTER PRODUCTS INC	LAPTOP & SUPPLIES	\$ 1,029.70	073	TECHNOLOGY SERVICES
150864	10/9/2015	3	NVLS PROFESSIONAL SERVICES LLC	ERATE SERVICES PROVIDER	\$ 3,075.00	073	TECHNOLOGY SERVICES
150889	10/13/2015	3	UZIBULL	iPAD CASES	\$ 427.68	073	TECHNOLOGY SERVICES
150890	10/13/2015	3	SQUIRRELS LLC	LICENSES	\$ 3,078.00	073	TECHNOLOGY SERVICES
150903	10/14/2015	3	DATEL SYSTEMS	IPAD SUPPLIES	\$ 410.40	073	TECHNOLOGY SERVICES
150915	10/16/2015	3	SEHI COMPUTER PRODUCTS INC	HP ELITEBOOKS	\$ 37,338.00	073	TECHNOLOGY SERVICES
150983	10/26/2015	3	APPLE COMPUTER INC	MACBOOK AIRS	\$ 58,652.16	073	TECHNOLOGY SERVICES
				TOTAL	\$ 104,010.94		TECHNOLOGY SERVICES
150802	10/1/2015	3	WHITE CAP/HD SUPPLY	VOLUNTEER DAY SUPPLIES	\$ 133.59	075	MAINTENANCE
150803	10/1/2015	6	HD SUPPLY FACILITIES MAINT.	PLUMBING SUPPLIES	\$ 44.32	075	MAINTENANCE
150815	10/2/2015	6	HD SUPPLY FACILITIES MAINT.	PLUMBING SUPPLIES - STOCK	\$ 103.29	075	MAINTENANCE
150816	10/2/2015	3	SUNBELT RENTALS	VOLUNTEER DAY	\$ 1,330.23	075	MAINTENANCE
150817	10/2/2015	6	ABABA BOLT	MAINT. SUPPLIES - STOCK	\$ 121.08	075	MAINTENANCE
150827	10/5/2015	6	SAN DIEGO GALVANIZING INC	BLDG REPAIRS SUPPLIES	\$ 441.53	075	MAINTENANCE
150829	10/6/2015	6	PRAXAIR DISTRIBUTION INC	WELDING SUPPLIES - STOCK	\$ 36.78	075	MAINTENANCE
150830	10/6/2015	6	AIS SPECIALTY PRODUCTS INC	PLUMBING SUPPLIES - STOCK	\$ 214.82	075	MAINTENANCE
150831	10/6/2015	3	ENNISS INC	VOLUNTEER DAY SUPPLIES	\$ 489.77	075	MAINTENANCE
150832	10/6/2015	3	ENNISS INC	VOLUNTEER DAY SUPPLIES	\$ 2,179.16	075	MAINTENANCE
150841	10/6/2015	6	ABABA BOLT	BUILDING REPAIRS - SUPPLIES	\$ 28.35	075	MAINTENANCE
150842	10/6/2015	3	KNIFFING'S DISCOUNT NURSERIES	VOLUNTEER DAY SUPPLIES	\$ 437.40	075	MAINTENANCE
150844	10/8/2015	6	SCHOOL HEALTH CORPORATION	AED SUPPLIES	\$ 1,520.55	075	MAINTENANCE
150853	10/8/2015	3	AHERN RENTALS	EQUIP. RENTAL - VOLUNTEER DAY	\$ 685.35	075	MAINTENANCE
150854	10/8/2015	6	BUILDERS MOULDING SUPPLY INC	CABINET SUPPLIES - HC	\$ 14.00	075	MAINTENANCE
150865	10/12/2015	25 18	HOME DEPOT COMMERCIAL ACCOUNT	LRC/ADMIN - PD TEMP OFFICES	\$ 36.90	075	MAINTENANCE
150866	10/12/2015	6	R&R CONTROLS, INC.	HVAC CONTROLLER- CFH	\$ 476.11	075	MAINTENANCE

150867	10/12/2015	3	SUPERIOR READY MIX CONCRETE	VOLUNTEER DAY SUPPLIES - CFH	\$ 515.81	075	MAINTENANCE
150868	10/12/2015	3	FORDYCE CONSTRUCTION INC	VOLUNTEER DAY SUPPLIES - CFH	\$ 524.43	075	MAINTENANCE
150872	10/12/2015	25 18	LOWE'S STORE #1661	LRC/ADMIS TEMP OFFICES	\$ 84.51	075	MAINTENANCE
150875	10/13/2015	3	PORTABLE STORAGE CORP	C-TAINERS - SC	\$ 1,314.12	075	MAINTENANCE
150876	10/13/2015	3	LOWE'S STORE #1661	SUPPLIES FOR SANTEE SITE DEMO	\$ 68.77	075	MAINTENANCE
150877	10/13/2015	6	24-HOUR ELEVATOR, INC.	ELEVATOR REPAIRS	\$ 200.00	075	MAINTENANCE
150888	10/13/2015	6	ATLAS CRANE SERVICE INC	HVAC SERVICE	\$ 200.00	075	MAINTENANCE
150895	10/14/2015	3	GREENBRIER LAWN & TREE EXPERT	VOLUNTEER DAY PROJECT	\$ 590.00	075	MAINTENANCE
150896	10/14/2015	6	EMEDCO INC	SIGNAGE FOR CHET F. HARRITT	\$ 41.89	075	MAINTENANCE
150897	10/14/2015	25 18	FERGUSON ENTERPRISES INC	LRC/ADMIN - PD	\$ 103.18	075	MAINTENANCE
150898	10/14/2015	3	HAWTHORNE MACHINERY CO	EQUIP. RENTAL FOR VOL. DAY	\$ 183.60	075	MAINTENANCE
150916	10/16/2015	25 18	JOHNSTONE SUPPLY	LRC/ADMIN TEMP OFFICES	\$ 3,302.46	075	MAINTENANCE
150933	10/19/2015	3	SOUTHWEST BOULDER & STONE	VOLUNTEER DAY SUPPLIES	\$ 6,529.11	075	MAINTENANCE
150934	10/19/2015	3	VALLEY TRACTOR & EQUIPMENT	VOLUNTEER DAY EQUIP RENTAL	\$ 43.85	075	MAINTENANCE
150935	10/19/2015	3	VALLEY TRACTOR & EQUIPMENT	EQUIPMENT RENTAL	\$ 398.53	075	MAINTENANCE
150936	10/19/2015	25 18	RCP BLOCK & BRICK INC	LRC/ADMIN - PD SUPPLIES	\$ 38.69	075	MAINTENANCE
150937	10/19/2015	6	LLOYD PEST CONTROL COMPANY	PEST CONTROL - CP ANNEX	\$ 350.00	075	MAINTENANCE
150938	10/19/2015	6	KAMAN INDUSTRIAL TECHNOLOGIES	HVAC SUPPLIES	\$ 41.21	075	MAINTENANCE
150939	10/19/2015	6	ARI ALLIED REFRIGERATION INC	SMALL TOOLS	\$ 53.39	075	MAINTENANCE
150940	10/19/2015	3	KNIFFING'S DISCOUNT NURSERIES	VOLUNTEER DAY SUPPLIES	\$ 183.60	075	MAINTENANCE
150941	10/19/2015	6	COUNTYWIDE MECHANICAL	HVAC SERVICES - CFH	\$ 5,295.00	075	MAINTENANCE
150942	10/19/2015	3	HOME DEPOT COMMERCIAL ACCOUNT	ON-SITE REPAIRS - CP	\$ 11.78	075	MAINTENANCE
150947	10/19/2015	3	KNIFFING'S DISCOUNT NURSERIES	GROUNDS SUPPLIES - HC	\$ 243.00	075	MAINTENANCE
150948	10/19/2015	6	HD SUPPLY FACILITIES MAINT.	SUPPLIES	\$ 46.98	075	MAINTENANCE
150956	10/20/2015	6	ABC SUPPLY CO INC	ROOFING SUPPLIES	\$ 603.59	075	MAINTENANCE
150957	10/20/2015	14	DUNN EDWARDS CORPORATION	PAINTING SUPPLIES - DO	\$ 250.57	075	MAINTENANCE
150971	10/21/2015	3	ACORN MEDIA	SAFETY WEAR	\$ 239.52	075	MAINTENANCE
150976	10/23/2015	6	AIRTEK HVAC/DUCT CLEANING	HVAC REPAIRS	\$ 3,990.00	075	MAINTENANCE
150987	10/26/2015	6	TROXELL COMMUNICATIONS INC	SUPPLIES	\$ 169.21	075	MAINTENANCE
150994	10/28/2015	3	WESTERN ENVIRONMENTAL & SAFETY	SC LOCKER DEMO SERVICES	\$ 1,540.00	075	MAINTENANCE
151010	10/30/2015	3	ALLIANCE SUPPLY	SAFETY SUPPLIES	\$ 134.70	075	MAINTENANCE
151011	10/30/2015	3	ACORN MEDIA	SAFETY SUPPLIES	\$ 63.47	075	MAINTENANCE
				TOTAL	\$ 35,648.20		MAINTENANCE
150918	10/16/2015	3	FRAME & AXLE SERVICE OF	BUS REPAIRS & MAINTENANCE	\$ 1,244.60	076	TRANSPORTATION
150919	10/16/2015	3	EAST COUNTY TRANSMISSIONS	BUS REPAIRS & MAINTENANCE	\$ 2,573.64	076	TRANSPORTATION
150920	10/16/2015	6	BETTY'S UPHOLSTERY	M&O VEHICLE REPAIRS	\$ 325.00	076	TRANSPORTATION
150921	10/16/2015	3 6	KIRKS RADIATOR	VEHICLE REPAIRS	\$ 148.32	076	TRANSPORTATION
150922	10/16/2015	3 6	AUTO ZONE	VEHICLE REPAIRS	\$ 115.52	076	TRANSPORTATION
150923	10/16/2015	3 6	STEVENS, DAVID	VEHICLE & BUS REPAIRS	\$ 1,812.50	076	TRANSPORTATION
150924	10/16/2015	3 6	INTERSTATE BATTERY OF	BUS REPAIRS & MAINTENANCE	\$ 991.75	076	TRANSPORTATION
150925	10/16/2015	3	ROADONE	TOWING SERVICES	\$ 61.60	076	TRANSPORTATION
				TOTAL	\$ 7,272.93		TRANSPORTATION
150824	10/5/2015	6	HAWTHORNE MACHINERY CO	SKID STEER LOADER	\$ 4,964.76	077	FACILITIES MODERNIZATION
150972	10/21/2015	3	NEXON CORPORATION	ASBESTOS ABATEMENT - SS	\$ 1,950.00	077	FACILITIES MODERNIZATION

150973	10/22/2015	25	38	CONCEPTS SCHOOL & OFFICE	LRC SHELVING - PD	\$ 24,166.87	077	FACILITIES MODERNIZATION
150977	10/23/2015	3		WHILLOCK CONTRACTING INC	LOCKER BLDG DEMO - SC	\$ 51,930.00	077	FACILITIES MODERNIZATION
150991	10/28/2015	14		ADVANCE COMMUNICATIONS CABLING	NEW CABLING FOR D.O. PROJECT	\$ 4,950.00	077	FACILITIES MODERNIZATION
					TOTAL	\$ 87,961.63		FACILITIES MODERNIZATION
150926	10/19/2015	3		QUILL CORPORATION	STORES SUPPLIES	\$ 147.61	078	WAREHOUSE
150927	10/19/2015	3		UNITED HEALTH SUPPLIES	STORES SUPPLIES	\$ 193.62	078	WAREHOUSE
150928	10/19/2015	3		OFFICE SOLUTIONS	STORES SUPPLIES	\$ 57.54	078	WAREHOUSE
150929	10/19/2015	3		THE TREE HOUSE INC	STORES SUPPLIES	\$ 281.23	078	WAREHOUSE
150930	10/19/2015	3		SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 960.08	078	WAREHOUSE
150931	10/19/2015	3		RANCHO JANITORIAL SUPPLIES	STORES SUPPLIES	\$ 411.87	078	WAREHOUSE
150932	10/19/2015	3		STANDARD STATIONERY	STORES SUPPLIES	\$ 1,017.88	078	WAREHOUSE
150944	10/19/2015	3		CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$ 1,166.40	078	WAREHOUSE
150945	10/19/2015	3		PADRE JANITORIAL SUPPLY	STORES SUPPLIES	\$ 112.56	078	WAREHOUSE
150946	10/19/2015	3		MAINTEX INC	STORES SUPPLIES	\$ 276.18	078	WAREHOUSE
150978	10/23/2015	3		DELL MARKETING L.P.	STORES SUPPLIES	\$ 2,215.90	078	WAREHOUSE
					TOTAL	\$ 6,840.87		WAREHOUSE
						\$465,391.49		

**PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF OCTOBER 2015**

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
150102	7/1/2015	03/06	SAFE-T-LITE	075	SIGNS & SIGN MATERIALS FOR DISTRICT	\$2,500.00
					INCREASED ANNUAL AMOUNT	\$3,500.00
					NEW TOTAL	\$6,000.00

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22399 through #22400 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$1,744.51 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000**

Date	Number	Name	Memo	Amount
10/28/15	22399	Superintendent of Schools	Annual CBO Forum Registration	225.00
11/03/15	22400	Julian Pie Company	Chet F Harritt 6th Grade Fund Raiser	1,517.65

Total Checks Written **\$1,742.65**

10/31/15 **Bank Fee - October, 2015** 1.86

Total to be Reimbursed **\$1,744.51**

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support the Instructional Program and Development of a "New Classroom Project"	\$50.00	Sanfilippo Family	Rio Seco School
Equipment to Support the Classroom Project "Balanced Brains"	\$425.80	Anonymous through DonorsChoose.org	Rio Sec School
Funds to Supplement the Cost of Additional Seating Areas in Front of the School	\$138.62	eScrip	Hill Creek School
Equipment to Support the Classroom Project "Coding in an Elementary Classroom"	\$834.86	Various Donors through DonorsChoose.org	PRIDE Academy
Equipment to Support the Classroom Project "Robotics in Middle School"	\$169.76	Anonymous and Exxon Mobil through DonsChoose.org	PRIDE Academy
TOTAL DONATIONS RECEIVED	\$1,619.04		

RECOMMENDATION:

Administration recommends acceptance of the donation listed above for the District and authorization granted to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donation above is valued at \$1,619.04.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

**Consultant / General Service Provider Report
November 17, 2015**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
CASE, Inc.	Consultant	IEE Services	11/5/15 - 2/1/16	Not to Exceed \$1,750	Special Education	Independent Contractor
Jane Drake	Consultant	Physical Therapy	11/18/15 - 6/22/16	Not to Exceed \$20,160	Special Education	Independent Contractor

BACKGROUND:

PL 81-874 Federal Impact Aid is available to districts for students whose parents live or work on military bases or at other federal facilities. Part of the application process for obtaining the PL 81-874 money requires that we receive approval for the application process, which is prepared online in January, from our Board of Education. The Board is also required to name an authorized District representative.

RECOMMENDATION:

Administration recommends that the Board of Education approve filing the application for PL 81-874 Federal Impact Aid funds for fiscal year 2015-16 and name Karl Christensen, Assistant Superintendent of Business Services, as the authorized District representative.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The District will receive income of approximately \$80,000 per fiscal year.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

BACKGROUND:

At the September 15, 2015 meeting, the Board authorized staff to solicit informal bids through the CUPCCAC process for the District Office Reflooring project. New Flooring specifications and scope requirements were provided to vendors and a job walk was completed. The following companies provided proposals for demolition and installation of carpet and vinyl flooring:

Company	Proposal
DFS Flooring	\$25,124
Commercial Furnishings	\$29,643
A&S Flooring	\$26,750
ProSpectra	\$27,283

RECOMMENDATION:

It is recommended that the Board of Education approve contracting with DFS Flooring for the District Office Reflooring Project.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning

FISCAL IMPACT:

\$25,124 from Deferred Maintenance Funds

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Consent Item D.3.1.

Approval of Nonpublic School Master Contract with
NewBridge School for Nonpublic School Services

Prepared by Dr. Stephanie Pierce
November 17, 2015

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One (1) student with disabilities requires enrollment in NewBridge School for the remaining part of the 2015-2016 school year. The District did not contract with NewBridge School for nonpublic school services in the 2014-2015 school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Master Contract with NewBridge School for one (1) student for the term of November 18, 2015 through June 30, 2016. The Nonpublic School Master Contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
NewBridge School	1 student	159 days 11/18/15–6/30/16, Including ESY	\$133.21	\$21,180.39

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Narlock, Michelle	Carlton Oaks	VI-01	\$0.00	\$52,448.00	10-27-15

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Barvinchak, Kim	Pepper Drive	III-01 to <i>III-04</i>	\$46,694.00	<i>\$48,369.00</i>	10-05-15
2. Sicat, Amille	Pepper Drive	III-01 to <i>III-04</i>	\$46,694.00	<i>\$48,369.00</i>	09-30-15
3. Spry, Karolina	Rio Seco	VI-01 to <i>VI-02</i>	\$52,448.00	<i>\$54,779.00</i>	08-28-15

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Michel, Hope	Special Education	MGT 5	Accepted position with another organization	11-23-15
2. Lenhoff, April	Pepper Drive	IV-01	Personal	11-06-15

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Ferguson, Rose	Cajon Park	Food Service Worker I-A 20 A / 2.75 hrs	\$0.00	\$819.96	10-26-15
2. Hoye, Leslie	Cajon Park	Instructional Assistant, Special Ed I 20 A / 3.0 hrs	\$0.00	\$894.37	11-06-15
3. Patino, Cathy	Sycamore Canyon	Early Childhood Assistant II 18 A / 3.5 hrs	\$0.00	\$945.87	11-02-15
4. Ruiz, Camra	Chet F. Harritt	Campus Aide	\$0.00	\$404.25	11-04-15

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

Classified Staff – continued

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Conley, Jerri	Carlton Hills to <i>Rio Seco</i>	Instructional Assistant, Special Ed II 21 E / 6.0 hrs	\$,2290.50	\$2,290.50	11-02-15
2. Dougherty, Lisa	Transportation	Bus Driver I 25 E / 4.75 hrs to 25 E / 4.92 hrs	\$2,207.16	\$2,285.95	11-01-15
3. Grover, Ava	Hill Creek to <i>Rio Seco</i>	Food Service Worker III 22 E / 3.75 hrs	\$1,520.03	\$1,520.03	11-09-15
4. Hocking, Patricia	Transportation	Bus Driver I 25 E / 5.58 hrs to 25 E / 5.92 hrs	\$2,800.00	\$2,970.62	11-01-15
5. Martell, Corinne	Hill Creek to <i>PRIDE Academy</i>	Food Service Worker I 20 B / 2.75 hrs to <i>Food Service Worker III</i> 22 A / 3.75 hrs	\$860.53	\$1,234.08	10-29-15
6. Plein, Victoria	Sycamore Canyon to <i>Carlton Hills</i>	Instructional Assistant, Special Ed II 21 B / 3.75 hrs to 21 B / 6.0 hrs	\$1,234.35	\$1,974.75	11-09-15
7. Ryan, Chriscilda	Transportation	Bus Driver I 25 E / 6.17 hrs to 25 E / 6.58 hrs	\$3,096.27	\$3,301.80	11-01-15
8. Schmidtke, Cindy	Transportation	Bus Driver I 25 E / 4.83 hrs to 25 E / 4.92 hrs	\$2,423.86	\$2,468.82	11-01-15
9. Selbe, David	Hill Creek to <i>Carlton Hills</i>	Instructional Assistant, Special Ed II 21 E / 6.0 hrs	\$2,290.50	\$2,290.50	11-04-15
10. Somers, Carmen	Hill Creek to <i>PRIDE Academy</i>	Campus Aide CA C / 2.0 hrs to <i>Project SAFE Assistant</i> 17 A / 3.5 hrs	\$424.67	\$900.81	11-09-15

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Lenhoff, Maria	Alternative School	Student Attendance Clerk / School Office Receptionist	Personal	11-16-15
2. Oswald, Jean	Rio Seco	Custodian II	Retirement	01-04-16
3. Schallock, Sharon	Rio Seco	Instructional Assistant, Special Ed I	Retirement	01-04-16
4. Walkup, Allysa	Carlton Oaks	Project SAFE Assistant	Personal	12-29-15

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Prepared by Tim Larson
November 17, 2015

BACKGROUND:

Education Code Section 44258.9 requires that administration inform the Board of Education annually about any certificated employees who are assigned to perform services not authorized by their credential. Accordingly, all certificated management and non-management employees are legally authorized to serve in their respective 2015-16 assignments. All certificated management, all K-6 classroom teachers, and most upper grade certificated staff, hold the appropriate credentials for their specific assignment. The qualifications regarding upper grade certificated staff requiring additional authorizations beyond their original credentials supported with proper experience and training are summarized below.

Special Authorizations

Listed below by Education Code are the methods approved by CTC to license teachers for instruction in grades K-8:

Education Code Section 44258.7(c) and (d)

Allows seventeen (17) full-time teachers with special skills and preparation outside of their credential authorization to be assigned to teach in the area of their special skills for an elective course (a course other than English, Math, Science or Social Studies), provided the assignment is approved by the local Assignment Committee. The Assignment Committee consisting of STA and administrative members; Melanie Hirahara, Lori Meaux, Kristin Baranski, and Tim Larson, have approved these assignments.

Education Code Section 44258.1

- a. Allows twenty-three (23) elementary teachers with credentials authorizing instruction in self-contained classrooms to teach in grades five through eight in a middle school, provided that the teacher teaches two or more subjects for two or more periods a day to the same group of students; and
- b. Allows elementary teachers to teach subjects they are already teaching for an additional period or periods at the same grade level for up to 50% of the total teaching assignment.

Education Code Section 44258.3

Authorizes two (2) teachers holding credentials to teach any subject(s) in departmentalized classes in any of grades kindergarten through eighth upon local verification of knowledge of the subject(s) to be taught with the teachers consent.

Teachers are also providing instruction for part of their assignments based on adopted Board resolutions under the following provisions:

Education Code Section 44256(b)

Permits ten (10) teachers who have elementary credentials to instruct in departmentalized classes because they have completed twelve semester units, or six upper division or graduate units, in the subject taught. One (1) teacher has one (1) authorization that allows the teacher to teach two (2) subjects; and two (2) teachers have (1) authorization that allows the teacher to teach one (1) subject.

Education Code Section 44263

Permits four (4) teachers to instruct in departmentalized classes because they have completed eighteen semester units, or nine upper division or graduate semester units, in the subject taught.

Education Code Section 44865

Allows three (3) teachers to teach in an opportunity and alternative classroom setting.

Education Code Section 44258.2

At this time, there are no teachers having a single subject secondary credential instructing another subject in a departmentalized situation because the teacher has completed twelve semester units, or six upper division or graduate semester units, in the subject taught.

Additionally, teachers are authorized under legal provisions designed to alleviate recruitment constraints:

University Internships

At this time, there are no teachers enrolled at a college or university in a Commission-approved intern program, to be issued University Intern Credentials. These one to two-year programs are administered by California colleges and universities in partnership with local school districts and are designed to provide participants with classroom experience while they complete course work requirements for the preliminary credential. University Intern Credentials authorize the holder to serve, under the supervision of a Commission-approved college or university and the holder's employer, in the area or subject listed on the credential.

Recruitment

Special Education, Math, Science and Bilingual instruction continue to be areas where qualified candidates are scarce. The district works to identify promising candidates who demonstrate a strong potential for success and who will commit to regularly taking the course work needed for their assignment's authorization to obtain the proper credential.

RECOMMENDATION:

It is recommended that the Board of Education accept this annual report of certificated credentials and assignments.

FISCAL IMPACT:

There is no fiscal impact as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Qualified teachers are the keystone to obtaining student achievement. The required authorizations presented tonight are based upon training and special skills of current staff to support student achievement, according to required Education Codes.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

52

BACKGROUND:

Due to renovations planned for the District Office Administration building, approval of several craftworker and mover positions is requested during the month of December and part of January.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval is the short term employment opportunity.

RECOMMENDATION:

It is recommended that the Board of Education approve short term employment for the following positions:

- Two (2) Craftworker I positions for up to eight (8) hours per day as needed from December 4, 2015 – January 11, 2016
- One (1) Craftworker II position for up to eight (8) hours per day as needed from December 4, 2015 – January 11, 2016
- Up to four (4) Mover positions for up to eight (8) hours per day as needed from December 4, 2015 – January 11, 2016

FISCAL IMPACT:

The approximate cost to employ the short term positions are as follows and will be paid from the General Fund:

- Two (2) Craftworker I positions - approximately \$167 per person, per day
- One (1) Craftworker II position - approximately \$203 per day
- Up to four (4) Mover positions - approximately \$149 per person, per day

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

Consent Item D.4.4.

Approval to Increase Work Year for Director of Special Education

Prepared by Tim Larson
November 17, 2015

BACKGROUND:

Due to a substantial increase in the number of students requiring special education services, administration is requesting an increase in work year by ten (10) days for the recently vacated Director of Special Education position. Additional work days will also provide administrative support for the annual extended school year (ESY) program.

RECOMMENDATION:

It is recommended that the Board of Education approve the increase in work year for the Director of Special Education position.

FISCAL IMPACT:

The annual salary range of \$103,218 - \$125,462 will increase to \$108,044 - \$131,328 as a result of increasing the work year from 214 days to 224 days and will be paid from the General Fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

Consent Item D.4.5.
Prepared by Tim Larson
November 17, 2015

Approval of Appointment of Director of Transportation

BACKGROUND:

After a comprehensive search, a successful candidate for the Director of Transportation position has been selected. The person being recommended is Charles Myers.

RECOMMENDATION:

It is recommended that the Board of Education approve the employment of Charles Myers to fill the Director of Transportation position effective December 1, 2015, pending completion of all pre-employment requirements.

FISCAL IMPACT:

Placement at Step 1 of the salary schedule results in an annual salary of \$69,714. Benefits, PERS, and other costs total \$22,194.

STUDENT ACHIEVEMENT IMPACT:

Continuity in the transportation department is important to support all programs within the Santee School District.

Motion _____ Second _____ Vote: _____

Agenda Item D.4.5.

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E.

BACKGROUND:

On December 2, 2003, the Board declared the 13.21 acre Former Santee School Site property on Mission Gorge Avenue as surplus. On October 6, 2015, the Board adopted a Resolution of Intent To Sell Surplus Property with a minimum bid requirement of \$8.5 million.

On October 15, 2015, notices were posted in 3 public places and advertised in several newspapers announcing availability of the property to the general public for bidding. Bid packages were also sent out to parties who had expressed interest directly to the District and also to a list of real estate agents. Bidders were given until 4pm on November 16, 2015 to submit sealed written bids using the bid form provided by the District.

Tonight, sealed bids submitted by the deadline will be opened and oral bids will also be taken in accordance with the provisions of the Resolution of Intent to Sell Surplus Property and Education Code requirements.

RECOMMENDATION:

Open sealed bids and call for oral bids for the Former Santee School Site Property. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Unknown until bids are opened and action is taken.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

BACKGROUND:

In 2000, the District joined a consortium of 4 school districts and numerous other public agencies who were already parties to an agreement with the County of San Diego to participate in the Regional Communication System (RCS). Being a party to the RCS Agreement provided Santee with a reliable radio system for the Transportation department for daily operations and for all sites to use in emergencies. Prior to this time, the district used the Heartland Communications Facility Authority which provided emergency radio capability and had also merged with RCS. Prior to using Heartland Communications, Santee School District was part of the San Miguel Fire Department system for bus communications and had no emergency radio capabilities.

The RCS began on March 7, 1995 when the County of San Diego and other local agencies entered into an agreement (“1995 Agreement”) which provided for the funding and acquisition of a regional radio system providing communication services to public safety and public service agencies in San Diego and Imperial Counties. The 1995 Agreement required the County, through its Sheriff’s Department, to operate the communication system with the financial contribution of the original RCS parties. Other agencies were allowed to join the 1995 Agreement as “Customers” through separate contracts with the County for a specified fee. Several school districts joined in 1996 under a unique financial arrangement due to their contribution to the RCS of 4 radio frequencies owned by these school districts. The original school districts were:

- Cajon Valley
- Grossmont
- Poway
- Vista

The RCS became operational in 1998 and reached manufacturer’s end of life system support December 2012. The County has been planning for the replacement of the existing system since 2009. The original 1995 Agreement was for a term of 15 years and expired March 6, 2010. On May 5, 2009, the term of the 1995 Agreement was extended to March 31, 2013. On August 7, 2012 it was further extended to March 31, 2016 in order to provide ample time for replacement.

In May 2013, the County of San Diego circulated a draft of a new agreement called the Next Generation Regional Communication System Agreement (“NextGen Agreement”) for review and public comment. The NextGen Agreement required participating agencies to sign the agreement by a specified date to avoid a Late Signer Penalty. The 5 school districts who are parties to the 1995 Agreement (“RCS Schools Group”) met several times to strategize and to coordinate comments sent to the County of San Diego.

The NextGen Agreement contained provisions for participating agencies to share in the cost for replacing the infrastructure of the RCS. In addition, participating agencies would experience other related cost increases. The financial impact for an agency to transition to the new RCS falls into 3 major categories:

- **One-Time Infrastructure Replacement Cost:** Participating agencies would be required to pay their share of the total infrastructure replacement cost by dividing this cost by the total subscriber radio count and then multiplying this by the agency’s average radio count
- **On-Going Monthly Per Radio Cost:** Increase to fixed monthly cost per radio for use of the system
- **One-Time Radio Replacement Cost:** Replacement of radios to operate with the new communication protocols of the RCS.

After much discussion and analysis, the District determined it was not financially feasible to become a partner in the NextGen Agreement. Since the District’s participation in the previous system is governed by an Agreement that expires March 31, 2016, District staff have been researching alternatives in consultation with Cajon Valley and Grossmont. Both of these districts have transitioned to the Fisher Wireless System for emergency and transportation radio communication.

The District currently has 20 handheld radios, 21 vehicle radios, and 1 base station for the Transportation department to maintain. If the District were to stay on the RCS, the NextGen Agreement stipulates a monthly rate of \$76.50 per month per radio. Several of the District’s current radios would need to be repaired and all of the RCS radios would need to be replaced within the next 3 years in order to work with the new communication protocols of the RCS NextGen system. Administration recommends the following course of action:

- 1) Transition to the Fisher Wireless System for transportation and emergency radio communications within the District
- 2) Continue on RCS with 4 radios to allow direct communication with first responders during actual emergencies

The estimated one-time and on-going costs for this transition as compared with staying on the RCS on a full-scale are as follows:

<u>Alternative</u>	<u>One-Time Costs</u>	<u>On-Going Annual Costs</u>
Fisher Wireless with Limited RCS	\$36,285	\$12,991
Full Scale RCS*	\$118,196	\$38,556

*One-time cost for radio replacement would be incurred within the next 3 years

The District is currently paying approximately \$14,000 per year for 44 radios on the RCS.

RECOMMENDATION:

Authorize purchase of new Motorola Radios and Connection to Fisher Wireless System through DAY Wireless Systems and Connection for 4 Radios through the County of San Diego Regional Communication System

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

\$36,285 in one-time costs and \$12,991 in on-going annual costs

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

Discussion and/or Action Item E.2.1. California School Boards Association
Prepared by Dr. Cathy A. Pierce (CSBA) Delegate Assembly Call for Nominations
November 17, 2015

BACKGROUND:

Nominations are now being accepted for the California School Boards Association (CSBA) Delegate Assembly. Any CSBA member Board is eligible to nominate board members within their geographic region or sub region. Each Board may make as many nominations as it chooses. All nominees must serve on a CSBA member board.

Nominations will be accepted until Thursday, January 7, 2016. CSBA will prepare and distribute ballots to the Board to vote for Delegate Assembly members in February. Elected delegates will begin their two-year terms on April 1, 2016 through March 31, 2018.

**REGION 17 – SAN DIEGO COUNTY
DELEGATES WHOSE TERMS EXPIRE IN MARCH 2016**

- Elvia Aguilar (South Bay Union SD)
- Barbara Avalos (National SD)
- Marissa A. Bejarano (Chula Vista ESD)
- Katie Dexter (Lemon Grove SD)
- Adrienne Hakes (Oceanside USD)
- Elizabeth Jaka (Vista USD)
- Claudine Jones (Carlsbad USD)
- Michael McQuary (San Diego USD)
- Jay Petrek (San Marcos USD)
- Nicholas Segura (Sweetwater Union HSD)
- Charles Sellers (Poway USD)
- Julie Union (Solana Beach ESD)

RECOMMENDATION:

Nominations are at the discretion of the Board of Education.

FISCAL IMPACT:

There is no fiscal impact as a result of this item.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.
Prepared by Cathy A. Pierce, Ed.D.
November 17, 2015

Review of Board Policy/Administrative
Regulation 1325 – Distribution of Advertising
and Promotion for Organization Outside
Santee School District

BACKGROUND:

Board Policy/Administrative Regulation 1325 – Distribution of Advertising and Promotion for Organization Outside Santee School District is being presented for review by the Board of Education.

RECOMMENDATION:

It is recommended that the Board of Education review BP/AR 1325-Distribution of Advertising and Promotion for Organization Outside Santee School District. Action is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact as a result of this review.

STUDENT ACHIEVMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____ Item F.1.1.

DISTRIBUTION OF ADVERTISING AND PROMOTION FOR ORGANIZATIONS OUTSIDE SANTEE SCHOOL DISTRICT

The Governing Board desires to promote positive relationships between schools and the community in order to enhance community support and involvement in district schools. The Superintendent or designee may approve the distribution of materials that meet the following qualifications:

1. School-sponsored and/or agency-sponsored materials from groups organized for charitable, educational, character-building and nonprofit purposes that further the district's intended purpose and directly benefit the students, support the basic educational mission of the district, or are of intrinsic value to the students.
2. Noncommercial materials that publicize services, special events, public meetings or other items of interest to students or parents/guardians.
3. Products and materials donated by commercial enterprises for use in the classroom, as long as they serve an educational purpose and do not unduly promote any commercial activity or products. Such materials may bear the name and/or logo of the donor.

The Board also recognizes that in distributing the increasing amount of community advertisements, the district shall have alternative options for distribution in order to avoid negatively impacting the instructional program. The Board understands that most parents/guardians are able to easily access content electronically through the Internet. Therefore, the district reserves the right to have discretion to allow distribution of submitted materials in hard copy or provide electronic access of the materials to parents/guardians.

Prior to distribution or publication, the Superintendent or designee shall review and approve all advertising copy and promotional materials to ensure compliance with Board policy.

Materials to be distributed shall bear the name and contact location of the sponsoring group and parent and/or guardians will be provided information pertaining to good planning and appropriate supervision and the specific content of the program or activity.

Printed materials to be distributed must contain the statement **“The school district does not support, sponsor, supervise, or endorse this activity, event, or information.”** provided in bold print and type point at least as large as the majority of the other print in the material. In addition, a name and telephone contact number shall be provided to the Superintendent or designee.

Non profit organizations must have evidence of granted tax exemption by the Internal Revenue Service. In support of equity for all students, any materials approved for distribution offering activities for which a fee is charged will provide scholarship information, if offered. The Superintendent or designee will establish an ongoing list of organizations approved for materials distribution or posting.

DISTRIBUTION OF ADVERTISING AND PROMOTION FOR ORGANIZATIONS OUTSIDE SANTEE SCHOOL DISTRICT (continued)

The Superintendent, principal or designee may selectively approve or disapprove distribution of materials or publishing of copy based on the criteria listed below, but may not disapprove materials or copy in an arbitrary or capricious manner or in a way that discriminates against a particular viewpoint on a subject that would otherwise be allowed.

Criteria for Approval

The Superintendent or designee shall not accept for distribution any materials or advertisements that:

1. Are obscene, libelous or slanderous (Education Code 48907)
2. Incite students to commit unlawful acts, violate school rules or disrupt the orderly operation of the schools (Education Code 48907)
3. Promote any particular political interest, candidate, party or ballot measure, unless such materials are being distributed at a forum in which candidates or advocates from all sides are presenting their views to the students during school hours or during events scheduled pursuant to the Civic Center Act
4. Discriminate against, attack or denigrate any group on account of any unlawful consideration
5. Promote the use or sale of materials or services that are illegal or inconsistent with school objectives, including but not limited to materials or advertisements for tobacco, intoxicants, and movies or products unsuitable for children
6. Solicit funds or services for an organization, with the exception of solicitations authorized in Board policy
7. Distribute unsolicited merchandise for which an ensuing payment is requested

The Superintendent or designee also may consider the educational value of the materials or advertisements, the age or maturity of students in the intended audience, and whether the materials or advertisements support the basic educational mission of the district, directly benefit the students, or are of intrinsic value to the students or their parents/guardians.

Schools may establish additional criteria pertaining to the content of advertisements in school publications and yearbooks. Such criteria may limit advertisements to those that contain congratulatory or commemorative messages, curriculum-related content, advertisements for

DISTRIBUTION OF ADVERTISING AND PROMOTION FOR ORGANIZATIONS OUTSIDE SANTEE SCHOOL DISTRICT (continued)

products or services of interest to students, noncontroversial content, and/or other content deemed appropriate by the school publication staff and adviser in accordance with law and Board policy.

Distribution of Commercial Materials/Advertising

School-sponsored publications, announcements, and other school communications may accept paid advertising except for that prohibited by law and administrative regulation. The Superintendent or designee may prohibit advertisements which are inconsistent with school objectives and do not reasonably relate to the educational purpose of school-sponsored publications. In addition, the Superintendent or designee may allow the distribution of promotional materials of a commercial nature within the parameters of law and administrative regulation but also may prohibit the distribution of materials that lack educational value or are not related directly to the school program.

Advertising copy may be solicited and prepared only to the extent that this process furthers the educational well-being of the students involved. Excessive solicitation of the same sources shall be avoided.

Students shall not be exploited to raise money, and time spent securing ads shall not infringe upon the school program.

Students shall not be required to view commercials during instructional time. Advertisements may be studied, however, as part of the consumer education curriculum.

Products and materials donated by commercial enterprises may be used in the classroom as long as they serve an educational purpose and do not unduly promote any commercial activity or products. Such materials may bear the name or logo of the donor. The use of such materials does not imply district endorsement of any identified commercial products or services.

The use of promotional materials or advertisements does not imply district endorsement of any identified products or services. Schools are encouraged to include a disclaimer in school publications and yearbooks stating that the school does not endorse any advertised products or services.

Distribution of Political Materials

The schools shall not distribute campaign materials pertaining to a candidate, party, or ballot measure. Campaign materials shall not be distributed on district property at any time other

**DISTRIBUTION OF ADVERTISING AND PROMOTION FOR ORGANIZATIONS
OUTSIDE SANTEE SCHOOL DISTRICT (continued)**

than at a forum in which candidates or advocates from all sides are presenting their views to the students during school hours, or during events scheduled pursuant to the Civic Center Act.

Legal Reference:

EDUCATION CODE

7050-7058 *Political activities of school officers and employees*

35160 *Authority of governing boards*

35160.1 *Broad authority of school districts*

35172 *Promotional activities*

38130-38138 *Civic Center Act*

48907 *Student exercise of free expression*

BUSINESS AND PROFESSIONS CODE

25664 *Advertisements encouraging minors to drink*

U.S. CONSTITUTION

Amendment 1, Freedom of speech and expression

COURT CASES

DiLoreto v. Downey Unified School District, (1999) 196 F.3d 958

Yeo v. Town of Lexington, (1997) U.S. First Circuit Court of Appeals, No. 96-1623

Hemry v. School Board of Colorado Springs, (D.Col. 1991) 760 F.Supp. 856

Bright v. Los Angeles Unified School District, (1976) 134 Cal. Rptr. 639, 556 P.2d 1090, 18 Cal. 3d 350

Lehman v. Shaker Heights, (1974) 418 U.S. 298

Policy adopted: August 5, 2008
Policy reviewed: February 17, 2009

SANTEE SCHOOL DISTRICT
Santee, California

DISTRIBUTION OF ADVERTISING AND PROMOTION FOR ORGANIZATIONS OUTSIDE SANTEE SCHOOL DISTRICT

Outside organizations occasionally request district to display information in the schools and/or distribute materials to students. The Governing Board desires to promote positive relationships between the schools and community organizations. Just as community organizations can build support for the schools, the schools can cooperate with these groups under certain circumstances by publicizing services, special events and public meetings of interest to students and parents/guardians.

The Superintendent or designee may approve the distribution to students of materials prepared by organizations per Board Policy 1325.

Guidelines

Distribution of authorized materials to students in schools must be kept at a minimum to prevent undue interference with the instructional program. Therefore, the district has developed the following procedures for the manner of distributions:

There are three levels of approved flyer distribution, as follows:

Level 1. Community Organizations: Community Organizations is defined as local community organizations and official long-standing non-profit organizations in our greater San Diego Community such as the YMCA, City of Santee, Boys and Girls Club. Level 1 materials will be distributed directly to students.

Level 2. Flyers from Nonprofit organizations: Nonprofit organizations is defined as youth sports, community events, youth organization (Scouts), youth activities, family activities, performing arts opportunities, fitness opportunities, and other non-profit agency activities. Level 2 materials will be scanned and placed on the district web site for students and parents/guardians to access. The sponsoring organization may deliver a supply of materials to each school to be displayed in a rack and made available for students to pick up.

Level 3. Miscellaneous flyers: Level 3 materials will be scanned and placed on the district web site for students and parents/guardians to access.

Materials to be approved must be submitted to the Superintendent's Office a minimum of two weeks prior to the event deadline. Once received and approved, materials will be placed on the district web site by category. The sponsoring organization will be notified of approval and will be responsible to deliver Level 1 or Level 2 materials to each school site.

Hard copies of Level 2 flyers will be made available for a reasonable amount of time for parents/guardians and students to retrieve materials that may be of interest to them.

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Agenda Item G.

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Legal Counsel – Existing Litigation** (Govt. Code § 54956.9)
One (1) Case – OAH No. 2015080851
2. **Public Employee Discipline/Dismissal/Release** (Gov't. Code § 54957)
3. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
4. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
5. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
6. **Public Employee Performance Evaluation (Gov. Code § 54957)**
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT